

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall, 1198 El Camino Real
Colma, CA 94014

**Wednesday, April 13, 2011
7:30 p.m.**

CALL TO ORDER

Mayor Helen Fiscaro called the Regular Meeting of the City Council to order at 7:33 p.m.

Council Present – Mayor Helen Fiscaro, Vice Mayor Raquel “Rae” Gonzalez and Council Members Joanne F. del Rosario, Joe Silva and Diana Colvin were present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Police Chief Bob Lotti, Acting City Planner Colette Meunier, Deputy Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey and Administrative Technician Linda Dieterle were in attendance.

ADOPTION OF THE AGENDA

Mayor Fiscaro asked if there were any changes to the agenda. None were noted. Mayor Fiscaro asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Raquel “Rae” Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5		0		0

PRESENTATIONS

- Rico Medina, Council Member from San Bruno, updated Council on the Glenview Fire and presented a Proclamation thanking them for their support during the emergency.
- Mayor Fiscaro presented a Proclamation to Tippy Irwin, Director of Ombudsman, in recognition of Elder Abuse Awareness Month in May.
- Mayor Fiscaro presented a certificate in Recognition of Small Business Week to the Colma/Daly City Chamber of Commerce.
- Mayor Fiscaro called City Manager Laura Allen to the podium and she introduced the new temporary Administrative Technician for the Town of Colma: Caitlin Corley.

PUBLIC COMMENTS

Mayor Fisicaro opened the public comment period at 7:49 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

The Mayor asked if there were any changes to the consent calendar. There were no changes requested.

1. Motion to Accept the Minutes from the March 9, 2011 Special Meeting.
2. Motion to Accept the Minutes from the March 23, 2011 Special Meeting.
3. Motion to Accept Report of Checks Paid in March 2011.
4. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the First Quarter of 2011.
5. Motion to Adopt a Resolution Awarding Construction Contract to G. Bortolotto & Company, Inc. for Hillside Boulevard Pavement Repairs.
6. Motion to Adopt a Resolution Approving Contract for Janitorial Maintenance Services with American Building Maintenance (ABM).
7. Motion to Adopt an Ordinance Adding Sections 1.14.060 and 1.14.070 to the Colma Municipal Code, Relating to Claims Against the Town of Colma, and Amending Sections 7.01.100 and 7.02.210 and Adding Section 7.03.040, Relating to Claims for Refunds of Taxes (second reading).
8. Motion to Approve a Resolution Adding and Amending Sections to Chapter Three of the Colma Administrative Code, Relating to Personnel Policies.

Action: Council Member Silva moved to approve the Consent Calendar items # 1 through 8 with a revision to #1. The motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5	0	0		0

PUBLIC HEARING

9. **1232 EL CAMINO REAL VARIANCE APPLICATION**
Acting City Planner Colette Meunier presented the staff report.

Mayor Fiscaro opened the public comment period at 8:02 p.m., the following people spoke on the subject.

Diane Burton

Navdeep Bhakhri from Colma Animal Hospital

At the conclusion the Mayor closed the hearing.

Council discussion followed.

Action: Council Member Silva moved to Adopt a Resolution Denying Application for Variance to Allow a Concrete Block Wall in Front of 1232 El Camino Real; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5	0	0		0

NEW BUSINESS

10. **APPROVAL OF CONSULTANT AGREEMENT WITH CB RICHARD ELLIS, INC.**

Acting City Planner Colette Meunier presented the staff report.

Mayor Fiscaro opened the public comment period at 8:20 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Mayor Fiscaro moved to Adopt a Resolution Amending Budget for Fiscal Year 2010-11 to Transfer \$87,000 from General Fund Reserves to City Manager's Office Budget and Authorizing Contract to Prepare an Economic Development Plan; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5	0	0		0

STUDY SESSION

11. **FY 2011-12 PROPOSED BUDGET - OPERATING DEPARTMENT EXPENDITURES**

City Manager Laura Allen presented the staff report.

Mayor Fiscaro opened the public comment period at 8:39 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

This item was for discussion purposes only, no action was taken.

COUNCIL CALENDARING

A Community Meeting will be held Wednesday, April 27, 2011 at 6:30 p.m. at the Colma Community Center, regarding Residential Sewer Charge Increases.

The next Regular City Council Meeting will be held on Wednesday, May 11, 2011 at 7:30 p.m. at the Town Hall Council Chambers.

Council discussed moving the August Regular City Council Meeting from August 10 to August 17, 2011.

REPORTS

The Mayor reported on the events listed below, that she and other Council Members attended.

Helen Fiscaro

Chamber of Commerce Crab Feed, held on March 10
Daly City Centennial Celebration Kick-Off, Held on March 22
Sipping with Seton, held on March 24
San Mateo County's 2011 Women's Hall of Fame Dinner, held on March 24

Raquel "Rae" Gonzalez

Chamber of Commerce Crab Feed, held on March 10

Joanne F. del Rosario

Chamber of Commerce Crab Feed, held on March 10
Thomasians USA Dinner-Dance & Awards Night, held on March 12

Joseph Silva

Homecoming Ceremony for Joe Burns, held on March 5

Diana Colvin

Chamber of Commerce Crab Feed, held on March 10

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor Fiscaro at 9:21 p.m. in memory of Millie Hagenah, Gail Louise (Laganiere) Bennett, Mother of Town Accountant Mark Bennett, Irene Lotti, Grandmother of Chief of Police Bob Lotti and Marie Louise Kahle Rusert, Dear Friend of Council Member Diana Colvin.

Respectfully submitted,



Linda Dieterle
Administrative Technician II