

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall, 1198 El Camino Real
Colma, CA 94014

**Wednesday, March 14, 2012
7:30 p.m.**

CALL TO ORDER

Mayor Raquel "Rae" Gonzalez called the Regular Meeting of the City Council to order at 7:32 p.m.

Council Present – Mayor Raquel "Rae" Gonzalez, Vice Mayor Joanne F. del Rosario and Council Members Joseph Silva, Diana Colvin and Helen Fisicaro were all present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Police Chief Bob Lotti, Police Commander Jon Read, Recreation Services Director Brian Dossey, Acting City Planner Michael Laughlin, Acting Director of Public Works Brad Donohue, Acting City Engineer Cyrus Kianpour and Administrative Technician III Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Gonzalez asked to move item #11 to the end of the agenda, after all of the business items.

Action: Mayor Gonzalez moved to adopt the agenda with requested changes; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0			

REPORT FROM CLOSED SESSION

Mayor Gonzalez reported that there was no action taken at the Closed Session Special Meeting held on March 14, 2012 at 6:30 p.m.

PRESENTATIONS

The Council presented Roger Appleby with a proclamation and gift basket in recognition of his 39 years of Service to Holy Cross Cemetery.

Lloyd de Llamas of HDL Companies gave a presentation on Trends in Economic Development.

Chief Bob Lotti introduced new employee, Kevin Nishita, Police Officer.

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 8:15 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

The Mayor asked if there were any changes to the consent calendar. There were no changes requested.

1. Motion to Accept the Minutes from the February 8, 2012 Regular Meeting.
2. Motion to Approve Report of Checks Paid for February 2012.
3. Motion to Adopt an Ordinance Amending the Colma Municipal Code, Relating to Home Office and Home Occupation Uses, and Establishing the Office of Zoning Administrator to Decide Certain Matters Delegated by the City Council (second reading).
4. Motion to Adopt a Resolution Accepting Auditor's Report and Finding That the Town was in Compliance with Appropriation Limit for Fiscal Year 2010-11.
5. Motion to Adopt a Resolution Approving Memorandum of Understanding with the Colma Peace Officers Association for 2011-2012.
6. Motion to Adopt a Resolution Approving Memorandum of Understanding with the Colma Police Communications/Records Association for 2011-2012.
7. Motion to Adopt a Resolution Amending Subchapter 2.01 of the Colma Administrative Code, Relating to Rentals at the Colma Community Center and Other Matters.
8. Motion Accepting the 2011 Annual Report on the Implementation of the General Plan, Including the Housing Element.

Action: Vice Mayor del Rosario moved to approve the Consent Calendar items #1 through #8; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0			

NEW BUSINESS

9. COUNTY PLASTIC BAG AND POLYSTYRENE ORDINANCE

Acting City Planner Michael Laughlin presented the staff report. Mayor Gonzalez opened the public comment period at 8:25 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed. Dean Peterson, Director of San Mateo County Health Division answered Council questions.

Action: Council Member Fiscaro moved to Direct Staff to Conduct Outreach to Local Business Regarding a Polystyrene Ordinance and Continue Working with the County to Potentially Adopt Such an Ordinance; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Voting Tally	5	0			

Action: Council Member Fiscaro moved to Direct Staff to Conduct Outreach to Local Business Regarding a Single Use Bag Ordinance and Continue Working with the County to Potentially Adopt Such an Ordinance; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Voting Tally	5	0			

PUBLIC HEARING

10. **AMENDMENTS TO DESIGN REVIEW ORDINANCE**

City Attorney, Roger Peters presented the staff report. Mayor Gonzalez opened the public hearing at 8:59 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Colvin moved to Introduce an Ordinance Amending Colma Municipal Code Sections 5.03.300(a), and 5.03.300(d) Relating to Design review Zone Standards and Procedures; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Voting Tally	5	0			

Action: Council Member Silva moved to Waive Further Reading of an Ordinance Amending Colma Municipal Code Sections 5.03.300(a), and 5.03.300(d) Relating to Design review Zone Standards and Procedures; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0			

COUNCIL CALENDARING

The next Regular City Council Meeting will be on **Wednesday, April 11, 2012 at 7:30 p.m.** at the Colma Town Hall Council Chambers.

REPORTS

Council Members reported on the events listed below:

Rae Gonzalez

- Major Employer's Breakfast, 2/16
- Council of Cities Dinner hosted by Atherton, 2/24
- Daly City Public Libraries Founding Members Reception, 3/6

Joe Silva

- Council of Cities Dinner hosted by Atherton, 2/24

Helen Fisicaro

- Major Employer's Breakfast, 2/16
- Daly City Public Libraries Founding Members Reception, 3/6
- Housing and Community Development Committee, 3/8
- Colma Creek Citizens Advisory Committee, 3/9

IN MEMORY

Before moving into the Council Office for the closed session, the Mayor asked that we remember Charlotte England, former Colma resident of Creekside Villas; Denise Laron, relative of Mayor Gonzalez; Tom Martinez, Coach and Educator at College of San Mateo; Noye Imamura, mother of Naomi Patridge, Council Member of the City of Half Moon Bay; Mike Wyman, President of First National Bank of Daly City; Retired Master Sgt. Bonifacio Camarao, Father-in-law of Mario Panoringan, former President of the Colma Daly City Chamber of Commerce; and Rod Blonien, former Colma lobbyist and Lucky Chances attorney.

CLOSED SESSION

11. IN CLOSED SESSION UNDER GOVERNMENT CODE § 54957, CONFERENCE WITH LABOR NEGOTIATOR (VERBAL REPORT)

Agency Negotiator: City Manager
Unrepresented Employee: Chief of Police

REPORT FROM CLOSED SESSION AND ADJOURNMENT

Mayor Gonzalez stated that there was no reportable action taken at the closed session meeting held this evening. The meeting was adjourned by Mayor Gonzalez at 10:15 p.m.

Respectfully submitted,



Caitlin Corley
Administrative Technician III