

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall, 1198 El Camino Real
Colma, CA 94014

**Wednesday, October 10, 2012
7:30 p.m.**

CALL TO ORDER

Mayor Raquel "Rae" Gonzalez called the Regular Meeting of the City Council to order at 8:19 p.m.

Council Present – Mayor Raquel "Rae" Gonzalez, Vice Mayor Joanne F. del Rosario, Council Members Joseph Silva, Diana Colvin and Helen Fisicaro were all present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Police Chief Jon Read, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, City Engineer Cyrus Kianpour, City Planner Michael Laughlin and Administrative Technician III Caitlin Corley were in attendance.

Also Present – City Treasurer Laura Walsh was present.

REPORT FROM CLOSED SESSION

Mayor Gonzalez stated that there was no reportable action taken at the Closed Session Meeting on October 10, 2012 at 5:45 p.m.

ADOPTION OF THE AGENDA

Mayor Gonzalez asked if there were any changes to the agenda. Council Member Fisicaro asked to remove Item #3 from the Consent calendar and the Mayor so ordered the change in the agenda.

PRESENTATIONS

- Christine Dunne, SamTrans Public Information Officer gave a presentation on Service Plan Changes.

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 8:35 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the September 12, 2012 Regular Meeting.
2. Motion to Approve Report of Checks Paid for September 2012.
3. [Removed from Consent Calendar]

4. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Third Quarter of 2012.
5. Motion to Approve a Resolution Adopting a Policy to Continually Comply with all the Requirements of the Brown Act During the State of California's Three-Year Suspension of State Mandates.
6. Motion to Adopt a Resolution Approving Memoranda of Understanding with Colma Peace Officers Association (POA) and Police Communications/Records Association (CRA) For 2013.
7. Motion to Adopt an Ordinance Amending Subchapter 1.03 of the Colma Municipal Code, Relating to Officers and Employees (second reading).
8. Motion to Adopt an Ordinance Amending the Colma Municipal Code, Subchapter 6.01, Relating to the Vehicles and Traffic Regulations, and 6.02, Relating to Preferential Parking and Repealing Certain Parking Ordinances (second reading).
9. Motion to Adopt an Ordinance Amending the Colma Municipal Code, Relating to Temporary Uses of Property and Temporary Banners, and Making Other Technical Changes (second reading).

Action: Council Member Silva moved to approve the Consent Calendar items #1 through #9, excluding #3; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Voting Tally	5	0			

3. Motion to Approve Response to the July 17, 2012 Grand Jury Report "Does San Mateo County Need 13 Separate Police Dispatch Centers?"

Council Member Fiscaro proposed some added language to the response letter. Mayor Gonzalez opened the public comment period at 8:39 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Approve Response to the July 17, 2012 Grand Jury Report "Does San Mateo County Need 13 Separate Police Dispatch Centers?" with added language; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0			

PUBLIC HEARING

10. **PERMIT FEES**

City Planner Michael Laughlin presented the staff report. Mayor Gonzalez opened the public hearing at 8:46 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Silva moved to Adopt a Resolution Amending Colma Administrative Code, Subchapter 1.10, Master Fee Schedule, Relating to Fees for Temporary Use Permits and Temporary Banner Permits; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0		0	

11. **2009 HOUSING ELEMENT ADOPTION**

City Planner Michael Laughlin presented the staff report. He noted a small change in the resolutions that were included in the Agenda Packet. Mayor Gonzalez opened the public hearing at 8:55 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

- a) **Action:** Vice Mayor del Rosario moved to Adopt a Resolution Approving Mitigated Negative Declaration on the 2009 Town of Colma General Plan Housing Element Update (City Wide) with change; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Voting Tally	5	0		0	

- b) **Action:** Vice Mayor del Rosario moved to Adopt a Resolution Adopting the 2009 Town of Colma General Plan Housing Element Update (City Wide) with change; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Voting Tally	5	0		0	

NEW BUSINESS

12. **COMPLETE STREETS POLICY**

Acting City Planner Michael Laughlin presented the staff report. Mayor Gonzalez opened the public comment period at 9:10 p.m. Resident Laura Walsh made a comment. The Mayor closed the public comment period at 9:12 p.m. Council discussion followed.

Action: Council Member Colvin moved to Adopt a Resolution Adopting a Complete Streets Policy; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0			

13. APPOINTMENT OF PUBLIC WORKS AND PLANNING DIRECTOR

City Manager Laura Allen presented the staff report. Mayor Gonzalez opened the public comment period at 9:18 p.m. Residents Pat Hatfield and Laura Walsh made comments. The Mayor closed the public comment period at 9:19 p.m. Council discussion followed.

Action: Vice Mayor del Rosario moved to confirm the Appointment of Brad Donohue as the Director of the Public Works and Planning Department; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0			

STUDY SESSION

14. ECONOMIC DEVELOPMENT

City Manager Laura Allen presented the staff report. Mayor Gonzalez opened the public comment period at 9:53 p.m. Resident Pat Hatfield and CEO of the Daly City/Colma Chamber of Commerce Georgette Sarles made comments. The Mayor closed the public comment period at 9:55 p.m. Council discussion followed.

Action: Council Member Fisicaro moved to Calendar Economic Development Plan with Suggested Changes to the Draft Plan, for Consideration and Approval for December; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Voting Tally	5	0			

COUNCIL CALENDARING

The next Regular City Council Meeting will be on **Wednesday, November 14, 2012 at 7:30 p.m.** at the Colma Town Hall Council Chambers.

REPORTS

Council Members reported on the events listed below:

Rae Gonzalez

- Colma Historical Association Dinner, 9/22
- Belmont Council of Cities, 9/28
- Shelter Network Breakfast, 10/4

Joanne del Rosario

- ALLICE Free from Violence, 10/4

Joseph Silva

- Turkey Bowl, 10/5

Helen Fiscaro

- Back to School Reception and Book Sale, 9/14
- Colma Historical Association Dinner, 9/22
- Sipping With Seton, 10/3
- Shelter Network Breakfast, 10/4

ADJOURNMENT

The meeting was adjourned by Mayor Gonzalez at 11:00 p.m. in memory of Celeste Robles, mother of resident Victor Robles.

Respectfully submitted,



Caitlin Corley
Administrative Technician III