

**MINUTES - REVISED
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

**Wednesday, September 11, 2013
7:30 p.m.**

CALL TO ORDER

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:30 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Joseph Silva, Council Members Diana Colvin, Helen Fisicaro and Raquel "Rae" Gonzalez were present.

Staff Present – Interim City Manager Bill Norton, City Attorney Roger Peters, Police Chief Jon Read, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, City Planner Michael Laughlin, Assistant City Planner Turhan Sonmez and Administrative Technician II Linda Dieterle were in attendance.

Mayor del Rosario called for a moment of silence in remembrance of September 11, 2001.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda. None were noted. Mayor del Rosario asked for a motion to adopt the agenda.

Action: Council Member Fisicaro moved to adopt the agenda; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

REPORT FROM CLOSED SESSION

Mayor del Rosario stated that there was no reportable action taken at the closed session meeting on September 11, 2013 at 6:00 p.m.

PRESENTATIONS

- Council presented the Town's Honor Roll Students with gifts and a certificate in honor of their academic achievements.

- Commander Kirk Stratton recognized several young citizens with certificates.
- Police Chief Jon Read swore in Detective Sergeant Jason Wollman.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 8:00 p.m. City Attorney Roger Peters introduced new Assistant City Attorney Christopher Diaz. Mayor del Rosario closed the public comment period at 8:02 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the July 11, 2013 Regular Meeting.
2. Motion to Accept the Minutes from the August 21, 2013 Special Meeting.
3. Motion to Approve Report of Checks Paid for July 2013.
4. Motion to Approve Report of Checks Paid for August 2013.
5. Motion to Adopt a Resolution Authorizing Contract with City of South San Francisco for Dispatch Services.
6. Motion to Accept the Grand Jury Report and Direct the City Manager to Forward the Attached Response Letter to the San Mateo County Grand Jury.
7. Motion to Approve Solicitation of a Representative to the Mosquito and Vector Control Abatement District.

Action: Vice Mayor Silva moved to approve the Consent Calendar items #1 through 7; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

NEW BUSINESS

8. FINANCIAL PRESENTATION BY CRAIG HILL, NHA ADVISORS

Interim City Manager Bill Norton introduced Craig Hill. After the presentation Mayor del Rosario opened the public hearing at 8:20 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

This topic was for discussion only; no action was taken.

9. HISTORICAL FILM AND TELEVISION COMMERCIAL PROJECT UPDATE

Recreation Director Brian Dossey presented the staff report. Mayor del Rosario opened the public hearing at 8:45 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Gonzalez moved to Accept the Status Report on the Colma Historical Film Project and Colma Television Commercial; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

10. POA AND DISPATCHERS MOUS

Interim City Manager Bill Norton presented the staff report. Mayor del Rosario opened the public hearing at 9:04 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Fisicaro moved to Adopt Resolution Approving Memoranda of Understanding with Colma Peace Officers Association and Police Communications/Records Association for 2013-2015; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

PUBLIC HEARING

11. 1601 HILLSIDE BOULEVARD - LICENSED FUNERAL ESTABLISHMENT

Assistant City Planner Turhan Sonmez began his presentation of the staff report.

Council Member Fiscaro asked to pause the presentation for a moment and stated that her personal residence is within 500 feet of the subject property and that she would recuse herself. Council Members Colvin and Gonzalez stated the same and recused themselves as well. City Attorney Peters conducted a random drawing of numbers, and the drawing selected Council Member Gonzalez to participate in the making of a governmental decision on this agenda item. Assistant City Planner Turhan Sonmez continued the presentation.

Mayor del Rosario opened the public hearing at 9:15 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Gonzalez moved to Adopt a Resolution Granting a Conditional Use Permit to Use Existing Facilities for a State Licensed Funeral Establishment at Olivet Memorial Park and Granting a Sign Permit; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin				✓	
Helen Fiscaro				✓	
Raquel Gonzalez	✓				
<i>Voting Tally</i>	3	0			

12. PLANNING DEPARTMENT INCREASE IN DEPOSIT FEE AMOUNTS

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 9:30 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

a) Action: Council Member Colvin moved to introduce an Ordinance Amending Section 5.14.040 of the Colma Municipal Code, Relating to the Determination of Processing Costs and Deposits and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

b) Action: Council Member Fiscaro moved to Adopt a Resolution Amending Colma Administrative Code, Subchapter 1.10, Master Fee Schedule, Relating to Planning

Department Application Deposits; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

STUDY SESSION

13. GENERAL PLAN OVERVIEW

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 9:49 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

This topic was for discussion only; no action was taken.

COUNCIL CALENDARING

The next Regular City Council Meeting will be on **Wednesday, October 9, 2013** at 7:30 p.m. at the Colma Community Center.

REPORTS

Council Members reported on the events listed below:

Joe Silva

Council of Cities Dinner hosted by Woodside, 8/23

Rae Gonzalez

Silicon Valley Education Summit, 9/4

ADJOURNMENT

The meeting was adjourned by Mayor del Rosario at 9:58 p.m. in memory of Ricardo Javier.

Respectfully submitted,



Linda Dieterle
Administrative Technician II