

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, December 11, 2013

7:30 p.m.

CALL TO ORDER

Mayor Helen Fiscaro called the Regular Meeting of the City Council to order at 7:30 p.m.

Council Present – Mayor Helen Fiscaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, Joseph Silva and Diana Colvin were all present.

Staff Present – Interim City Manager Bill Norton, City Attorney Roger Peters, Police Chief Jon Read, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, Assistant City Attorney Christopher Diaz and Administrative Technician III Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Fiscaro asked if there were any changes to the agenda. None were noted. The Mayor asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

PUBLIC COMMENTS

Mayor Fiscaro opened the public comment period 7:31 p.m. Clarise Veloso of HIP Housing made a comment. The Mayor closed the public comment period at 7:33 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the November 13, 2013 Special Meeting.
2. Motion to Accept the Minutes from the November 13, 2013 Regular Meeting.
3. Motion to Accept the Minutes from the November 25, 2013 Special Meeting.
4. Motion to Accept the Minutes from the December 3, 2013 Special Meeting.
5. Motion to Approve Report of Checks Paid for November 2013.
6. Motion to Adopt an Ordinance Adding Subchapter 2.06, Unruly Gathering, to Chapter 2, Prohibited Activities, of the Colma Municipal Code (second reading).
7. Motion to Adopt an Ordinance Adding Subchapter 2.05, Noise limitations, to Chapter 2, Prohibited Activities, of the Colma Municipal Code (second reading).
8. Motion to Adopt a Resolution Approving Contract for Landscape Maintenance Services with Frank and Grossman Landscape Contractors, Inc.

Action: Council Member del Rosario moved to approve the Consent Calendar items #1 through 8; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

PRESENTATION

9. SAMTRANS BUS RAPID TRANSIT (BRT) PHASING PLAN STUDY

Melissa Reggidero from Sam Trans gave a short presentation on the new SamTrans Bus Rapid Transit Phasing Plan Study. Council discussion followed.

This topic was for discussion only. There was no action taken.

NEW BUSINESS

10. CITY MANAGER’S CONTRACT

Interim City Manager Bill Norton presented the staff report. Mayor Fisicaro opened the public comment period at 7:43 p.m. and seeing no one come forward to speak, she closed the public comment period.

Action: Mayor Fiscaro moved to Adopt a Resolution Appointing Sean Rabé as City Manager and Approving Employment Contract; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

11. ACCEPTANCE OF AUDITOR’S REPORT

Interim City Manager Bill Norton presented the staff report. Mayor Fiscaro opened the public comment period at 7:51 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Vice Mayor Gonzalez moved to Adopt Resolution Accepting Auditor’s Report and Finding That the Town Was in Compliance with Appropriation Limit for Fiscal Year 2012-13; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

12. COUNCIL COMMITTEE ASSIGNMENTS

Administrative Technician Caitlin Corley presented the staff report. Mayor Fiscaro led the discussion on committee assignments for Council Members. Below is the list of 2014 Committee Assignments that the Council discussed and proposed:

Committee Name	2014 Primary	2014 Secondary
Office of Emergency Services (EMERGENCY SERVICES COUNCIL; MEETS QUARTERLY 3 RD THURSDAYS IN JANUARY, APRIL, JUNE & SEPTEMBER, , AT 5:30 PM, AT THE HALL OF JUSTICE IN REDWOOD CITY IN JURY ASSEMBLY ROOM)	Colvin	del Rosario
Colma Creek Flood District (MEETS QUARTERLY, 2 ND TUESDAY @ 3PM IN MARCH, JUNE, SEPTEMBER AND DECEMBER AT CITY HALL, SOUTH SAN FRANCISCO)	Fiscaro	Colvin
Peninsula Congestion Relief Alliance - "The Alliance" Board of Directors member (6 X A YEAR, THURSDAY MORNINGS)	Gonzalez	Colvin
C/CAG (2 ND THURSDAY OF THE MONTH, 7PM)	Silva	Colvin
League of California Cities (ANNUAL CONFERENCE, AND WORKSHOPS THROUGHOUT THE YEAR)	All	
San Mateo County Council of Cities (MONTHLY DINNER AND MEETING)	Fiscaro is the voting representative	All Council Members can attend
Mayor/Chamber Walks (SCHEDULED BETWEEN THE MAYOR, CITY MANAGER & CHAMBER OF COMMERCE, APPROXIMATELY 5+ OUTINGS)	Fiscaro	All other Council Members
City Representative at Colma-Daly City Chamber of Commerce (1-2 MEETINGS A YEAR, AS NEEDED)	Fiscaro	Gonzalez
Legislative Committee (C/CAG) (ONCE PER MONTH, ON 2 ND THURSDAYS AT 5PM)	Silva	
ABAG Representative (GENERAL ASSEMBLY MEETS TWICE PER YEAR APRIL & OCTOBER)	del Rosario	Gonzalez
Housing Endowment and Regional Trust (HEART) Member Agency Committee (MEETS 3 X A YEAR, 4 TH WEDNESDAYS, 2-3PM AT SAN MATEO CITY HALL)	Fiscaro	
Housing and Community Development Commission (HCDC) (MEETINGS ARE DURING THE DAYTIME, AS NEEDED. MORE MEETINGS AT BEGINNING OF THE YEAR. APPOINTED BY CITY SELECTION COMMITTEE)	Fiscaro	
Grand Boulevard Task Force (MEETS 3 RD WEDNESDAY, 10AM-12 NOON, MARCH, JUNE, SEPTEMBER, DECEMBER AT EITHER SAM TRANS IN SAN CARLOS OR CITY HALL IN SANTA CLARA)	Silva	Gonzalez
Sub – RHNA (NO MEETINGS SCHEDULED AT THIS TIME)	N/A	
Sustainable Communities Strategy and Regional Housing Needs Allocation Policy Advisory Committee (NO MEETINGS SCHEDULED AT THIS TIME)	Fiscaro	Silva
Point of Contact for the San Mateo County Energy Strategy Program (NO MEETINGS SCHEDULED AT THIS TIME)	Fiscaro	

Action: Council Member Colvin moved to Approve Committee Assignments for 2014 and Grant to the Appointee Discretion in Voting on Matters Brought Before the Committee; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

13. CITY SELECTION COMMITTEE

Administrative Technician Caitlin Corley presented the staff report. Council discussion followed.

Action: Council Member del Rosario moved to Confirm Designation of the Mayor as the Voting Member for the Council of Cities, Designate an Alternate Voting Member via the City Selection Committee Alternate Voting Member Form, and Give the Voting Member the Discretion on Any and All Matters to be Considered; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

STUDY SESSION

14. CLIMATE ACTION PLAN PROGRESS REPORT

Sustainability Programs Manager Kathleen Gallagher presented the staff report. Mayor Fisicaro opened the public hearing at 8:18 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

This topic was for discussion only. There was no action taken.

COUNCIL CALENDARING

The next Regular City Council Meeting will be on **Wednesday, January 8, 2014 at 7:30 p.m.** at the Colma Community Center.

REPORTS

Council Members reported on the events listed below:

Helen Fiscaro

Cypress Business Awards and Holiday Soiree, 12/5
Breakfast with Santa, 12/7
Colma Creek Committee Meeting, 12/10

Rae Gonzalez

Breakfast with Santa, 12/7

Joanne F. del Rosario

Cypress Business Awards and Holiday Soiree, 12/5

Joe Silva

Cypress Business Awards and Holiday Soiree, 12/5

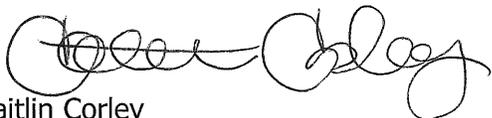
Diana Colvin

Cypress Business Awards and Holiday Soiree, 12/5

ADJOURNMENT

The meeting was adjourned by Mayor Fiscaro at 8:25 p.m.

Respectfully submitted,



Caitlin Corley
Administrative Technician III