

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Town Hall, 1198 El Camino Real  
Colma, CA 94014

**Wednesday, March 13, 2013  
7:30 p.m.**

**CALL TO ORDER**

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:30 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Joseph Silva, Council Members Diana Colvin, Helen Fiscaro and Raquel "Rae" Gonzalez were all present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Police Chief Jon Read, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, Human Resources Manager Lori Burns, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Sustainability Programs Director Kathleen Gallagher and Administrative Technician II Linda Dieterle were in attendance.

**ADOPTION OF THE AGENDA**

Mayor del Rosario asked if there were any changes to the agenda. Council Member Fiscaro asked that Item #7 be moved off Consent Calendar for discussion and Mayor del Rosario asked that it be followed by Item #11 because they both pertain to the Police Department. Mayor del Rosario asked for a motion to adopt the agenda.

**Action:** Council Member Fiscaro moved to adopt the agenda with the two changes; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

**PRESENTATIONS**

Recreation Services Director Brian Dossey introduced new Facility Attendant, Darcy De Leon. Council presented a proclamation in honor of the Shen Yun Performing Arts 2013 World Tour.

**PUBLIC COMMENTS**

Mayor del Rosario opened the public comment period at 7:40 p.m. Ross Sit from Achievers Realty Group spoke on alternatives to home foreclosure. Mayor del Rosario closed the public comment period at 7:43 p.m.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the February 13, 2013 Regular Meeting.
2. Motion to Accept the Minutes from the February 26, 2013 Special Meeting.
3. Motion to Approve Report of Checks Paid for February 2012.
4. Motion to Adopt an Ordinance Amending the Colma Municipal Code, Section 1.02.080, Relating to the Location of Regular City Council Meetings (second reading).
5. Motion to Adopt an Ordinance Adding Subchapter 4.13 to the Colma Municipal Code, Prohibiting Disposable Polystyrene Food Service Ware (second reading).
6. Motion Accepting the 2012 Annual Report on the Implementation of the General Plan, Including the Housing Element.

**Action:** Council Member Fisicaro moved to approve the Consent Calendar items #1-6; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

**NEW BUSINESS**

**7. Amending Budget (911 Equipment)**

Police Chief Jon Read presented the staff report. Mayor del Rosario opened the public comment period at 7:44 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Fisicaro moved to Adopt a Resolution Amending Budget for Fiscal Year 2012-2013 to Transfer Funds from General Reserves to the General Fund Operating Expenditures for the Police Department and Authorizing Contract with Intrado for the Purchase of E911 Equipment; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

**11. Amending Budget (Additional Police Officers)**

City Manager Laura Allen and Police Chief Jon Read presented the staff report. Mayor del Rosario opened the public comment period at 7:57 p.m. Sergeant Dan Seevers and Detective Sergeant Bart McHale spoke on behalf of the police staff. Mayor del Rosario closed the public comment period at 8:06 p.m.

**Action:** Council Member Fisicaro moved to Adopt a Resolution Amending Budget for Fiscal Year 2012-2013 to Transfer Funds from General Fund Unassigned Reserves to the Police Department; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

**PUBLIC HEARING**

**8. Town Hall Improvements**

Director of Public Works Brad Donohue and Recreation Services Director Brian Dossey presented the staff report. Mayor del Rosario opened the public comment period at 8:35 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Fisicaro moved to Adopt a Resolution Directing Staff to Prepare a Rough Plan for Renovating Town Hall and To Defer Construction of Exterior Improvements at Town Hall Pending Further Instructions from the City Council; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

9. **Special Events Ordinance**

City Attorney Roger Peters presented the staff report. Mayor del Rosario opened the public comment period at 9:01 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Fisicaro moved to Introduce an Ordinance Adding Subchapter 5.16 to the Colma Municipal Code, Regulating Special Events and Waiving a Further Reading of the Ordinance; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

10. **Permit Fees**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public comment period at 9:12 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Vice Mayor Silva moved to Adopt a Resolution Amending Colma Administrative Code, Subchapter 1.10, Master Fee Schedule, Relating to Fees for Special Event Permits; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

11. **FY 2012-2013 Budget Amendment**

Discussed after Item #7.

**STUDY SESSION**

12. **Climate Action Plan**

Sustainability Programs Director Kathleen Gallagher presented the staff report. Mayor del Rosario opened the public comment period at 9:37 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Gonzalez moved to Set Public Hearing on the Climate Action Plan for May 8, 2013 [With Changes Directed by the City Council]; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

**COUNCIL CALENDARING**

There will be a Special Meeting on **Wednesday, March 20, 2013 at 6:00 p.m.** at the Colma Community Center.

The next Regular City Council Meeting will be on **Wednesday, April 10, 2013 at 7:30 p.m.** at the Colma Town Hall Council Chambers.

**REPORTS**

Council Members reported on the events listed below:

Joanne del Rosario

Council of Cities Dinner, hosted by Daly City, 2/22  
Major Employers Breakfast, 2/28

Joe Silva

Council of Cities Dinner, hosted by Daly City, 2/22

Helen Fiscaro

Council of Cities Dinner, hosted by Daly City, 2/22  
Major Employers Breakfast, 2/28

**ADJOURNMENT**

The meeting was adjourned by Mayor del Rosario at 10:01 p.m. in memory of **Tim Guiney, Mary Chiaparrri, Leno Freschet** and **George Riccomi**.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Dieterle".

Linda Dieterle  
Administrative Technician II