

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

**Wednesday, May 8, 2013
7:30 p.m.**

CALL TO ORDER

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:30 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Joseph Silva, Council Members Diana Colvin, Helen Fisicaro and Raquel "Rae" Gonzalez were all present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Police Chief Jon Read, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, Human Resources Manager Lori Burns, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Assistant Planner Turhan Sonmez and Administrative Technician III Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda. Council Member Fisicaro asked that item #9 be pulled to discuss at a future meeting and item #10 be pulled to discuss after the Consent Calendar.

Action: Council Member Fisicaro moved to adopt the agenda with the two changes; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

REPORT FROM CLOSED SESSION

Mayor del Rosario stated that there was no reportable action taken at the closed session meeting on May 8, 2013 at 6:00 p.m.

PRESENTATIONS

Ed Lopez gave a presentation on the Wilderness School's recent programs.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:38 p.m. Albert Teglia of the Daly City Public Library Associates, Seana O’Shaughnessy of Rebuilding Together Peninsula and Rhonda Ceccato of Sitike Counseling Center made comments. The Mayor closed the public comment period at 7:50 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the April 10, 2013 Regular Meeting.
2. Motion to Accept the Minutes from the April 22, 2013 Special Meeting.
3. Motion to Accept the Minutes from the April 23, 2013 Special Meeting.
4. Motion to Approve Report of Checks Paid for April 2013.
5. Motion to Adopt an Ordinance Amending the Colma Municipal Code Relating to Manufactured Housing, Emergency Shelters, Supportive Housing, Transitional Housing, and All Residential Development Sites Identified in the General Plan Housing Element (second reading).
6. Motion to Adopt a Resolution Confirming That Sewer Service Rates for 2013-14 Shall Be As Forth in Sections 3.04.160 and 3.04.170 of the Colma Municipal Code.
7. Motion to Adopt a Resolution Authorizing Contract for Pavement Rehabilitation on Hillside Boulevard and Amending 2012-2013 Budget to Add \$49,000 in SLPP Funding to the Public Works and Planning Department.
8. Motion to Accept the Grand Jury Report and Direct Staff to Forward the Attached Response Letter to the San Mateo County Grand Jury.
9. [Pulled from Agenda.]

Action: Council Member Fiscaro moved to approve the Consent Calendar items #1-8; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

10. Motion to Adopt a Resolution Approving Third Amended Contract for City Attorney Services. Council Member Fiscaro proposed extending the notice provision in the contract beyond 30 days. During the following discussion, the Council stated they would like six months’ notice.

Action: Council Member Fiscaro moved to Adopt a Resolution Approving Third Amended Contract for City Attorney Services and to direct the City Manager to negotiate amended terms

per the discussion; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

PUBLIC HEARING

11. COTTAGE FOOD OPERATIONS

Assistant Planner Turhan Sonmez presented the staff report. Mayor del Rosario opened the public hearing at 8:00 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed, and the Council stated that they would like to change the word, "family" to the phrase "immediate family" in the section 5.03.235(c)(3) of the proposed ordinance.

Action: Council Member Fisicaro moved to Introduce an Ordinance Amending Colma Municipal Code Subchapter 5.03, Relating to Cottage Food Operations, with the described change in language in section 5.03.235(c)(3), and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

12. NUISANCE ABATEMENT AND OMNIBUS ORDINANCE

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 8:37 p.m. and seeing no one come forward to speak, she closed the public hearing.

Action: Council Member Colvin moved to Introduce an Omnibus Ordinance Amending Colma Municipal Code Subchapter 2.01 (Nuisance Abatement), Subchapter 1.12 (Administrative Hearings), and Sections Relating to Surplus Property, Signs, Recovery of

Attorney's Fees, and Other Matters and to Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

Mayor del Rosario called for a short recess at 8:45 p.m. The meeting resumed at 8:55 p.m.

13. **CLIMATE ACTION PLAN**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 9:15 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Resolution Approving a Negative Declaration for the Town of Colma Climate Action Plan (CAP) (City Wide); the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

Action: Council Member Fiscaro moved to Adopt a Resolution Adopting the Town of Colma Climate Action Plan (City Wide); the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

14. **PLANNED DEVELOPMENT (PD) ZONE ORDINANCE AMENDMENT**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 9:24 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Colvin moved to Introduce and Adopt an Urgency Ordinance Amending Colma Municipal Code Relating to Zones in Which a Planned Development Rezoning Can Occur; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

Action: Council Member Fiscaro moved to Introduce an Ordinance Amending the Colma Municipal Code Relating to Zones in Which a Planned Development Rezoning Can Occur and Waive a Further Reading of the Ordinance; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

STUDY SESSION

15. **HILLSIDE BOULEVARD BEAUTIFICATION PROJECT**

City Engineer Cyrus Kianpour presented the staff report. Mayor del Rosario opened the public comment period at 9:50 p.m. Residents Mary Brodzin and Pat Hatfield made comments. The Mayor closed the public comment period at 9:56 p.m. Council discussion followed.

Action: Council Member Fiscaro moved to Select 3a as the Preferred Design Option for Hillside Boulevard Beautification Project Phase I and Direct Staff to Proceed with Preparing

the Project Plans and Specifications for Construction; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

16. FY 2013 14 PROPOSED BUDGET

City Manager Laura Allen presented the staff report. Mayor del Rosario opened the public comment period at 10:35 p.m. and seeing no one come forward to speak she closed the public comment period. Council discussion followed.

This topic was for discussion only; no action was taken.

NEW BUSINESS

17. Communities of Distinction

City Manager Laura Allen presented the staff report. Mayor del Rosario opened the public comment period at 11:05 p.m. and seeing no one come forward to speak she closed the public comment period. Council discussion followed.

Action: Council Member Fisicaro moved to authorize the City Manager to investigate alternative options for producing a promotional video for Colma; the motion was seconded by Vice Mayor Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Joanne F. del Rosario, Mayor	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
<i>Voting Tally</i>	5	0			

COUNCIL CALENDARING

There will be a Special Meeting on **Wednesday, May 22, 2013 at 6:00 p.m.** at the Colma Community Center.

The next Regular City Council Meeting will be on **Wednesday, June 12, 2013 at 7:30 p.m.** at the Colma Community Center.

The Mayor also announced that the July Regular Meeting will be on **Thursday, July 11, 2013 at 7:30 p.m.** at the Colma Community Center.

REPORTS

Council Members reported on the events listed below:

Joanne del Rosario

2013 Volunteer Dinner, 4/16

Chamber of Commerce Business to Business Event, 4/25

Seton Hospital 100th Anniversary, 5/4

Joe Silva

2013 Volunteer Dinner, 4/16

HEART Leadership Luncheon, 5/6

Diana Colvin

2013 Volunteer Dinner, 4/16

Helen Fiscaro

Progress Seminar, 4/12-4/14

2013 Volunteer Dinner, 4/16

HEART Executive Briefing and Benefit Luncheon, 5/6

ADJOURNMENT

The meeting was adjourned by Mayor del Rosario at 11:16 p.m.

Respectfully submitted,

Caitlin Corley
Administrative Technician II