

**MINUTES
SPECIAL MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Blvd.
Colma, CA 94014

**Monday August 18, 2014
5:30 p.m.**

CALL TO ORDER

Mayor Helen Fiscaro called the Special Meeting of the City Council to order at 5:44 p.m.

Council Present – Mayor Helen Fiscaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, Joseph Silva and Diana Colvin were all present.

Staff Present – City Manager Sean Rabé, City Attorney Roger Peters, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Human Resources Manager Lori Burns, Associate Planner Turhan Sonmez, Assistant City Engineer David Bishop, and Administrative Technician III Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Fiscaro asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda with the requested changes; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

CONSENT CALENDAR

1. Motion to Adopt a Resolution Accepting Work, Authorizing Notice and Certificate Of Completion, and Directing Payment of Retention Funds for the ADA Work Along Mission Road and Colma Blvd.
2. Motion to Adopt a Resolution Supporting the Submittal of an Application to the Metropolitan Transportation Commission for Regional Competitive Active Transportation Program (ATP) Grant for Construction of Hillside Boulevard Improvements Project, Phases II and III.

Action: Council Member del Rosario moved to approve the Consent Calendar items #1 and 2; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

OLD BUSINESS

3. TOWN HALL RENOVATION PROJECT

City Manager Sean Rabé presented the staff report and introduced the consultants from Ratcliff. Council discussion followed.

Action: Council Member del Rosario moved Direct the City Manager to Enter into Contract Negotiations with the Architect (Ratcliff) for Phase II Design Development of the Project; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

The Mayor called for a recess at 7:00 p.m. The meeting resumed at 7:15 p.m.

STUDY SESSION

4. URBAN DESIGN STUDY SESSION

City Planner Michael Laughlin presented the staff report and introduced the consultants from Dyett & Bhatia Urban & Regional Planners. Council discussion

This item was for discussion only; no action was taken at this meeting.

ADJOURNMENT

The meeting was adjourned by Mayor Fiscaro at 8:50 p.m. in memory of legendary comedian Robin Williams.

Respectfully submitted,



Caitlin Corley
Administrative Technician III