

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

**Wednesday, September 10, 2014
7:30 p.m.**

CALL TO ORDER

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:39 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, Joseph Silva and Diana Colvin were all present.

Staff Present – City Manager Sean Rabé, City Attorney Roger Peters, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, Acting Police Chief Kirk Stratton, City Planner Michael Laughlin, Assistant City Attorney Christopher Diaz and Administrative Technician III Caitlin Corley were in attendance.

Following the roll call and pledge of allegiance, the Mayor called for a moment of silence in memory of the victims of the September 11, 2001 terrorist attack.

ADOPTION OF THE AGENDA

Mayor Fisicaro asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

PRESENTATIONS

Assembly Member Phil Ting presented a proclamation in honor of Colma’s 90th Anniversary. He also gave an update on recent legislative happenings.

City Manager Sean Rage introduced new Accounting Technician Cassandra Woo.

Acting Police Chief Kirk Stratton introduced and swore in in new Police Officer Kim Trask.

Council presented the Town's Honor Roll Students with gifts and a certificate in honor of their academic achievements.

The Mayor called for a recess at 8:15 p.m. The meeting resumed at 8:25 p.m.

City Manager Sean Rabé gave a presentation on Opengov.org, a new financial transparency tool.

PUBLIC COMMENTS

Mayor Fiscaro opened the public comment period at 8:36 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the July 9, 2014 Regular Meeting.
2. Motion to Accept the Minutes from the August 18, 2014 Special Meeting.
3. Motion to Approve Report of Checks Paid for July 2014.
4. Motion to Approve Report of Checks Paid for August 2014.
5. Motion to Adopt a Resolution Amending Subchapter 3.06 of the Colma Administrative Code, Relating to Personnel Policies, Leaves.

Action: Council Member del Rosario moved to approve the Consent Calendar items #1 through 5; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

NEW BUSINESS

6. NON PROFIT GRANT REQUESTS

The Mayor announced, "The City Attorney advises that this matter should be split into two proposed resolutions and that the Council consider each one separately. The first resolution pertains to the request for a grant from Daly City Public Library Associates for grant funding. The second resolution pertains to the requests of the other applicants for grants. We will first consider the proposed resolution pertaining to the request from Daly City Public Library Associates. After we have voted on that resolution, we then consider the request from the other applicants and vote on the second resolution."

City Manager Sean Rabé presented the staff report. Vice Mayor Gonzalez announced that as she sits on the board of the Daly City Public Library Associates, she recused herself from discussing or voting on the first matter and stepped down from the dais.

Mayor Fiscaro opened the public comment period at 8:46 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member del Rosario moved to adopt a Resolution Determining Eligibility for Grant Funding, Approving Grant, Finding that the Grant Serves a Public Purpose, and Authorizing Contract With Daly City Library Associates for the Use of Town Funds; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez				✓	
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	4	0	0		

Council Member Gonzalez returned to the dais. City Manager Sean Rabé continued the staff report. Mayor Fiscaro opened the public comment period at 8:46 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Colvin moved adopt a Resolution Determining Eligibility for Grant Funding, Approving Grants, Finding that Each Approved Grant Serves A Public Purpose, and Authorizing Contracts with Each Eligible Organization For the Use of Town Funds; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

PUBLIC HEARING

7. LOT LINE ADJUSTMENT ORDINANCE

Assistant City Attorney Christopher Diaz presented the staff report. Mayor Fiscaro opened the public hearing at 9:45 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Silva moved to Introduce an Ordinance Amending the Colma Municipal Code, Section 5.02.020 and 5.02.030, Relating to Lot Line Adjustments, and waive a further reading of the ordinance; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

8. **CIRCULATION ELEMENT ADOPTION**

City Planner Michael Laughlin presented the staff report. Mayor Fisicaro opened the public comment period at 9:55 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Vice Mayor Gonzalez moved to Adopt a Resolution Amending the Circulation Element of the Town of Colma; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

COUNCIL CALENDARING

There will be a Special City Council Meeting on Monday, September 15, 2014 at 5:30p.m. at the Colma Community Center.

The next Regular City Council Meeting will be on Wednesday, October 8, 2014 at 7:30p.m. at the Colma Community Center.

REPORTS

Council Members reported on the events listed below:

Helen Fisicaro
Colma Historical Film Premiere, 9/5

Town Picnic, 9/6
Colma Creek Committee Meeting, 9/9

Raquel Gonzalez

Colma Historical Film Premiere, 9/5
Town Picnic, 9/6

Joanne F. del Rosario

Colma Historical Film Premiere, 9/5
Town Picnic, 9/6

Diana Colvin

Colma Historical Film Premiere, 9/5
Town Picnic, 9/6

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor Fisicaro at 10:02 p.m. in memory of Wanda del Rosario, Council Member del Rosario's sister-in-law; Thomas Callan, born in Colma and John Uccelli, Colma business owner.

Respectfully submitted,

Caitlin Corley
Administrative Technician III

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