

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014

**Wednesday, May 13, 2015  
7:30 p.m.**

**CALL TO ORDER**

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:33 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel "Rae" Gonzalez and Joseph Silva were all present.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Administrative Technician III Caitlin Corley and Administrative Technician I Darcy De Leon were in attendance.

**ADOPTION OF THE AGENDA**

Mayor del Rosario asked if there were any changes to the agenda. Council Member Fisicaro asked that item #5 be pulled from the Consent Calendar to be considered separately. The Mayor asked for a motion to adopt the agenda with the change.

**Action:** Council Member Fisicaro moved to adopt the agenda with the change; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

**REPORT FROM CLOSED SESSION**

The Mayor stated, "There was no reportable action taken at the closed session meeting tonight."

**PRESENTATION**

- Human Resources Manager Lori Burns presented the National Mayor's Challenge for Water Conservation Raffle Prize.

- Council presented longtime resident Alive Letcavage with a certificate and plant in honor of her 95<sup>th</sup> birthday.
- Council presented Interim Maintenance Supervisor Louis Gotelli with a proclamation in honor of National Public Works Week.
- Chief Stratton presented Citizen Performance Awards to Nico Calderon, Rudy Chavez and Alex Contreras.
- Recreation Director introduced new facility attendants Carl Sanchez and Ruby Gastelum.
- Chief Stratton introduced and swore in of new Police Officer Daniel Mendoza.
- Maureen O'Connor presented the Colma Citizens' Advisory Committee Annual Scholarship Awards.

There was a brief recess for refreshments from 8:10 p.m. to 8:32 p.m.

**PUBLIC COMMENTS**

Mayor del Rosario opened the public comment period at 8:32 p.m. and seeing no one come forward, she closed the public comment period.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the April 8, 2015 Regular Meeting.
2. Motion to Approve Report of Checks Paid for April 2015.
3. Motion to Adopt an Ordinance Amending Section 1.02.080 of the Colma Municipal Code, Relating to the Start Time of Regular Meetings (second reading).
4. Motion to Adopt an Ordinance Adopting an Amended Zoning Map and Approving a Planned Development Zone for 203-207B Collins Avenue (second reading).
5. [Pulled from Consent Calendar]

**Action:** Council Member Gonzalez moved to approve the Consent Calendar items #1-4; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

5. Council Member Fisicaro requested that language be added to the resolution acknowledging that rebates are applicable only for purchases made and installed within Town limits, and that the rebate shall be applied to the purchase price as reduced by all other available rebates.

**Action:** Council Member Fiscaro moved to Adopt a Resolution Establishing a Drought Mitigation Rebate Program for Fiscal Year 2014/15 and 2015/16, with the requested changes; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

## NEW BUSINESS

### 6. GOLDEN HILL MEMORIAL PARK RECONSIDERATION

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public comment period at 8:39 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Vice Mayor Colvin moved to Grant the Request for Reconsideration, and Have the Request by Heard at the June 10, 2015 Council Meeting; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

### 7. MARIJUANA GROW OPERATIONS INTERIM URGENCY ORDINANCE

City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public comment period at 8:45 p.m. Resident Ruby Paniagua made a comment. The Mayor closed the public comment period at 8:46 p.m. Council discussion followed.

**Action:** Vice Mayor Colvin made a motion to Adopt an Interim Urgency Ordinance of The Town of Colma Imposing a Moratorium on the Issuance or Approval of New Permits, Licenses or Other Entitlements to Establish or Operate Marijuana Cultivation Operations, Marijuana Growing Operations, and/or Marijuana Processing Operations; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting	Present, Not Voting	Absent

	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

**PUBLIC HEARING**

**8. DEVELOPMENT APPLICATION PROCESSING FEES**

City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public hearing at 8:58 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Council Member Fiscaro moved to Adopt a Resolution Amending Colma Administrative Code, Subchapter 1.10, Master Fee Schedule, Relating To Development Application Processing Fees for Staff and Consultant Time; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

**9. CYPRESS LAWN FUNERAL HOME**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 9:03 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed. Council requested that the final sentence in section 3. paragraph (d) be deleted from the resolution.

**Action:** Council Member Gonzalez moved to Adopt a Resolution Granting a Conditional Use Permit to Use Existing Facilities for a State Licensed Funeral Establishment at Cypress Lawn Memorial Park, with the requested changes; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

## 10. MESSAGE ORDINANCE

City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public hearing at 9:23 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Vice Mayor Colvin moved to Introduce an Ordinance Repealing and Adding a New Chapter 4.05 of the Colma Municipal Code, Relating to the Regulation of Massage Businesses, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

## 11. WATER CONSERVATION INCENTIVE PROGRAM

Director of Public Works Brad Donohue presented the staff report. Mayor del Rosario opened the public hearing at 9:29 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Council Member Silva moved to Adopt a Resolution Establishing the Authorized Subsidy at \$100,000 for the Water Conservation Incentive Program in Fiscal Year 2015-16; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

**12. 2015-16 SEWER RATES**

Director of Public Works Brad Donohue presented the staff report. Mayor del Rosario opened the public hearing at 9:39 p.m. Resident Mary Brodzin made a comment. The Mayor closed the public hearing at 9:40 p.m. Council discussion followed.

**Action:** Council Member Silva moved to Adopt a Resolution Confirming That Sewer Service Rates for FY 2015-16 Shall be as Set Forth in Sections 3.04.160 and 3.04.170 of the Colma Municipal Code; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

**13. ORDINANCE AMENDING SUBCHAPTER 3.07 ELECTION OF SEWER SERVICE CHARGES**

City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public hearing at 9:46 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Vice Mayor Colvin moved to Introduce an Ordinance Amending Subchapter 3.07 of the Colma Municipal Code, Relating to Election of Sewer Service Charges, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

## STUDY SESSION

### 14. LANDSCAPE MEDIAN DISCUSSION

Recreation Director Brian Dossey presented the staff report. Mayor del Rosario opened the public comment period at 10:04 p.m. Resident Mary Brodzin made a comment. The Mayor closed the public comment period at 10:05 p.m. Council discussion followed.

This item was for discussion only; no action was taken

### 15. PROPOSED FISCAL YEAR 2015/16 BUDGET

City Manager Sean Rabé presented the staff report. Mayor del Rosario opened the public comment period at 10:53 p.m. and seeing no one come forward to speak she closed the public comment period. Council discussion followed.

This item was for discussion only; no action was taken

## COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, June 10, 2015 at 7:30p.m. at the Colma Community Center.

## REPORTS

Council Members reported on the events listed below:

### Joanne F. del Rosario

- Chamber of Commerce National Small Business Week:
  - 7 Mile House Sports Bar & Grill Mixer, 4/20
  - Peninsula Reflections Memory Care Mixer, 4/21
  - Nissan Serramonte Mixer, 4/22
  - Business 2 Business Extravaganza and Taste of Our Cities, 4/23

### Diana Colvin

- Jefferson Elementary Students of the Year Presentation, 5/1
- Susan B. Anthony 2<sup>nd</sup> Grader Visit to Town Hall, 5/12

Helen Fiscaro

- Chamber of Commerce National Small Business Week:
  - 7 Mile House Sports Bar & Grill Mixer, 4/20
  - Peninsula Reflections Memory Care Mixer, 4/21
  - Nissan Serramonte Mixer, 4/22
  - Business 2 Business Extravaganza and Taste of Our Cities, 4/23
- HIP Housing Luncheon, 5/8

Raquel "Rae" Gonzalez

- Council of Cities Dinner, hosted by Millbrae, 4/24
- Daly City Youth Health Center 25th Anniversary Gala, 4/30

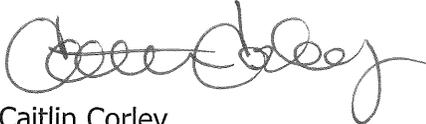
Joseph Silva

- Council of Cities Dinner, hosted by Millbrae, 4/24

**ADJOURNMENT AND CLOSE IN MEMORY**

The meeting was adjourned by Mayor del Rosario at 11:18 p.m. in memory of Marie Podesta, longtime community member, Bob St. Clair, former Daly City Mayor and San Francisco 49er, and Richard Soyombo, Dean at Skyline College and sat on the Board of San Francisco Hispanic Chamber of Commerce and San Francisco Black Chamber of Commerce.

Respectfully submitted,



Caitlin Corley  
Administrative Technician III