

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

**Wednesday, October 14, 2015
7:30 p.m.**

CALL TO ORDER

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:32 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel "Rae" Gonzalez and Joseph Silva were all present.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Police Commander Sherwin Lum and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda; none were noted. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Silva moved to adopt the agenda; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

PRESENTATION

- City Manager Sean Rabé gave a presentation on the four Beacon Awards that the Town received from Institute of Local Government.
- Recreation Director Brian Dossey presented New Recreation Coordinator Liz Tapia.
- City Manager Sean Rabé swore in Caitlin Corley as City Clerk.
- Council honored several longstanding members of the Colma Historical Association Board on the occasion of their retirement. Pat Hatfield has retired after serving as president from 1992 to 2015; Dorothy Hillman retired after serving as treasurer from 1992 to 2015; and Ronald L. Doyle retired after serving as a board member from 1999 to 2015. Each received a donation of \$150 made in their name to the Historical Association, as well as a certificate and a plant in recognition of their service to the Town.

There was a brief break for cake and coffee from 7:52 p.m. to 8:08 p.m.

- Police Chief Kirk Stratton and Fire Chief Geoff Balton gave a presentation on Emergency Preparedness.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 8:33 p.m. and seeing no one come forward, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the September 9, 2015 Regular Meeting.
2. Motion to Accept the Minutes from the September 15, 2015 Special Meeting.
3. Motion to Approve Report of Checks Paid for September 2015.
4. Motion to Adopt an Ordinance Adding a New Subchapter 5.05 to the Colma Municipal Code, Relating to Small Residential Rooftop Solar Energy Systems (second reading).
5. Motion to Adopt an Ordinance Amending Section 1.02.080 of the Colma Municipal Code, Relating to City Council Meeting Time and Days (second reading).
6. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Third Quarter of 2015.

Action: Vice Mayor Colvin moved to approve the Consent Calendar items #1-6; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

PUBLIC HEARING

7. DISASTER PREPAREDNESS ORDINANCE

City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public hearing at 8:39 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Helen Fiscaro moved to Introduce an Ordinance Amending Subchapter 1.17 of the Colma Municipal Code, Relating to Emergency Preparedness, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

COUNCIL CALENDARING

The next Regular City Council Meeting will be on Thursday, November 12, 2015 at 7:00 p.m. at the Colma Community Center.

REPORTS

Joanne F. del Rosario

- Business to Consumers Event, 9/12

Helen Fiscaro

- Business to Consumers Event, 9/12
- Success Summit, 9/25

Joseph Silva

- Council of Cities Dinner, hosted by Atherton, 9/25

City Manager Sean Rabé reported on the following topics:

- The Council Reorganization is tentatively scheduled for Tuesday, December 1, 2015.
- Staff has received the latest cost estimates on the Town Hall Renovation project, which have come in higher than expected. Staff is now looking at ways to value engineer the project in order to decrease overall construction costs. In order to continue making progress on the project we will be releasing five separate Requests for Proposals (RFPs) for the project. Breaking the project into these separate components allows for extra time for the engineering to be worked out while not impacting the overall schedule.

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor del Rosario at 8:53 p.m. in memory of Cyril Bologoff, longtime Brisbane community member, serving through the years as Fire Chief, Police Chief, Council Member and Mayor; and Karen Carrillo Palengat, longtime Broadmoor resident, whose husband worked with the Town as a cardroom background investigator.

Respectfully submitted,


 Caitlin Corley
 City Clerk