

**MINUTES  
SPECIAL MEETING**

City Council of the Town of Colma  
Colma Community Center  
1520 Hillside Boulevard  
Colma, CA 94014

**Tuesday, December 1, 2015  
6:30 p.m.**

**CALL TO ORDER**

Mayor del Rosario called the Special Meeting of the City Council to order at 6:31 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel “Rae” Gonzalez and Joseph Silva were all present.

**INTRODUCTIONS**

Mayor del Rosario welcomed the audience and acknowledged local dignitaries and elected officials in attendance:

Dennis Fisicaro, Former Mayor  
Mary Brodzin, Former Council Member  
Maureen O’Conner, President of the Colma Historical Association  
Richard Rochetta, Board Secretary of the Colma Historical Association  
Pat Hatfield, President Emeritus of the Colma Historical Association  
Dorothy Hillman, Treasurer Emeritus of the Colma Historical Association  
Sandie Arnott, San Mateo County Treasurer  
Manny Reburiano, Vice President of the Colma Daly City Chamber of Commerce

Mayor del Rosario introduced the following Town of Colma Staff members:

Sean Rabé, City Manager  
Kirk Stratton, Police Chief  
Brian Dossey, Director of Recreation Services  
Brad Donohue, Director of Planning and Public Works  
Cyrus Kianpour, City Engineer  
Michael Laughlin, City Planner  
Lori Burns, Human Resources Manager  
Caitlin Corley, City Clerk

**REMARKS BY OUT-GOING MAYOR**

Mayor del Rosario made remarks as the out-going Mayor. The City Council presented her with a gavel, proclamation, flowers and a donation to the Colma Historical Association in her honor.

## NOMINATION AND APPOINTMENT OF MAYOR

Mayor del Rosario called upon the Council to make nominations for Mayor. Council Member Helen Fiscaro nominated Diana Colvin for Mayor; the nomination was seconded by Council Member Gonzalez. There were no other nominations, and Mayor del Rosario closed the nominations for Mayor and called for a vote.

**Action:** Council Member Fiscaro moved to select Diana Colvin as Mayor, and the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

## ADMINISTRATION OF THE OATH OF OFFICE TO NEW MAYOR

Out-going Mayor del Rosario called City Manager Sean Rabé to the podium to administer the Oath of Office to the new Mayor. After receiving the Oath of Office, Mayor Colvin gave her remarks as the in-coming Mayor.

## NOMINATION AND APPOINTMENT OF VICE MAYOR

Mayor Colvin called upon the Council to make nominations for Vice Mayor. Council Member del Rosario nominated Helen Fiscaro for Vice Mayor; the nomination was seconded by Council Member Silva. There were no other nominations, and Mayor Colvin closed the nominations for Vice Mayor and called for a vote.

**Action:** Council Member del Rosario moved to select Helen Fiscaro as Vice Mayor, and the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

## ADMINISTRATION OF THE OATH OF OFFICE TO VICE Mayor

Mayor del Rosario called City Manager Sean Rabé, to the podium to administer the Oath of Office to the new Vice Mayor. After receiving the Oath of Office, Vice Mayor Fiscaro introduced her guests and gave her remarks as the in-coming Vice Mayor.

## **PRESENTATIONS**

Maureen O'Conner, President of the Colma Historical Association presented out-going Mayor del Rosario with a certificate and flowers.

Manny Reburiano, Vice President of the Colma/Daly City Chamber of Commerce, thanked out-going Mayor del Rosario and congratulated Colvin and presented both with flowers from the Chamber of Commerce.

## **SIGNING OF THE VALUES BASED CODE OF CONDUCT**

Mayor Colvin said, "We will now sign the Value Based Code of Conduct. The purpose of this Code is to promote and maintain the highest standards of personal and professional conduct in the Town's government. Because we seek public confidence in the Town's services and public trust of its decision-makers, the City Council adopts and pledges to follow this Value-Based Code of Conduct."

Each member of the Council signed the pledge.

## **ADJOURNMENT**

Mayor Colvin adjourned the Special Meeting at 7:15 p.m., and invited everyone to join the Council in the reception that followed.

Respectfully submitted,



Caitlin Corley  
City Clerk