

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014

**Wednesday, March 9, 2016**

Closed Session – 6:00 p.m.

Regular Session – 7:00 p.m.

**CLOSED SESSION – 6:00 p.m.**

1. In Closed Session Pursuant to Government Code § 54957 – Public Employee Performance Evaluation  
Title: City Manager
2. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators  
Agency Designated Representative: Mayor Diana Colvin  
Unrepresented Employee: City Manager
3. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators  
Agency Negotiators: Sean Rabé, City Manager  
Austris Rungis, IEDA  
Employee Organizations: Colma Peace Officers Association  
Unrepresented Employees: All
4. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators  
Agency Negotiators: Sean Rabé, City Manager  
Austris Rungis, IEDA  
Employee Organizations: Colma Communications/Records Association  
Unrepresented Employees: All

**CALL TO ORDER – 7:00 p.m.**

Mayor Diana Colvin called the Regular Meeting of the City Council to order at 7:09 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel “Rae” Gonzalez, Joseph Silva and Joanne F. del Rosario were all present.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, City Planner Michael Laughlin, Finance Director Paul Rankin, Director of Recreation Brian Dossey, City Clerk Caitlin Corley, and Administrative Technician Darcy De Leon were in attendance.

**REPORT FROM CLOSED SESSION**

Mayor Colvin reported that during Closed Session, Council gave direction to staff regarding labor negotiations.

## ADOPTION OF THE AGENDA

Mayor Colvin asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

## PUBLIC COMMENTS

Mayor Colvin opened the public comment period at 7:11 p.m. and seeing no one come forward to speak, she closed the public comment period.

## CONSENT CALENDAR

5. Motion to Accept the Minutes from the February 24, 2016 Regular Meeting.
6. Motion to Approve Report of Checks Paid for February 2016.
7. Motion to Adopt a Resolution Approving First Amendment to Contract with Best Best & Krieger LLP for Legal Services.

**Action:** Vice Mayor Fisicaro moved to approve the Consent Calendar items #5 through 7; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

## NEW BUSINESS

### 8. FY 2014-15 BASIC FINANCIAL STATEMENT AND AUDIT

City Manager Sean Rabé and Finance Director Paul Rankin introduced Michael O'Connor from the firm R.J. Ricciardi, Certified Public Accountants, to present the staff report. Mayor Colvin opened the public comment period at 7:28 p.m. Resident William Deguia made a

comment. The Mayor closed the public comment period at 7:29 p.m. Council discussion followed.

**Action:** Vice Mayor Fiscaro moved to Adopt a Resolution Accepting Auditor’s Reports and Financial Statements for the Fiscal Year Ending June 30, 2015; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

9. **2016 ADULT HOLIDAY EVENT**

Director of Recreation Service Brian Dossey presented the staff report. Mayor Colvin opened the public comment period at 7:43 p.m. Resident Eliana Gonzalez made a comment. She closed the public comment period at 7:45 p.m. Council discussion followed.

**Action:** Council Member Gonzalez moved to Adopt a Motion Directing Staff to Plan and Coordinate an Adult Holiday event at the South San Francisco Conference Center on December 10, 2016; to Set the Participation Fee for the Adult Holiday Party At \$15 For Adults and \$10 for Seniors and Disabled; and to Plan and Coordinate the Annual Town Picnic for September 10, 2016; the motion was seconded by Vice Mayor Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

**COUNCIL CALENDARING**

The next Regular City Council Meetings will be Wednesday, March 23, 2016 and Wednesday, April 13 at 7:00 p.m.

**REPORTS**

Diana Colvin

- Daly City Host Lions Club 75<sup>th</sup> Anniversary Gala Celebration – 2/26
- Mid-Peninsula Boys and Girls Club Youth of the Year Event – 2/27

Helen Fisticaro

Daly City Host Lions Club 75<sup>th</sup> Anniversary Gala Celebration – 2/26  
Mid-Peninsula Boys and Girls Club Youth of the Year Event – 2/27

Raquel "Rae" Gonzalez

Council of Cities Dinner, hosted by South San Francisco – 2/26

City Manager Sean Rabé reported on the following topics:

- Update on the Town Hall Renovation Project.

**ADJOURNMENT**

The meeting was adjourned by Mayor Colvin at 8:05 p.m.

Respectfully submitted,



Darcy De Leon  
Administrative Technician